

CITY OF HOBBS
SOLE SOURCE/EMERGENCY

TO: CPO

FROM: AUGUST FONS. POLICE CHIEF

DATE: 6-4-2024

CHECK ONE: SOLE SOURCE EMERGENCY PURCHASE

ITEM(S)/SERVICE(S) TO BE PURCHASED: 2 BRYANT 10 GAS. PACKAGE UNITS OVER DOG SHELTER HOLDING AREA.

Award To (If new vendor make sure address is on this form):

AFTER HOURS HEATING? AIR CONDITIONING
1215 E. SILVER.

HOBBS NM 88240

575-605-5450

Phone/Fax No.

Point of Contact

COST: \$ 56,668.

JUSTIFICATION FOR SOLE SOURCE OR EMERGENCY PURCHASE: _____

SEE ATTACHED EMAIL

AIR CONDITIONING FAILURE AT HAAC. TEMPERATURES ARE ABOVE ~~100~~⁹⁰ DEGREES.

Account No. 010208 43006 Prepared By: T.S

Department Approval: _____

CPO: _____

See back of form for further information.

City of Hobbs Sole Source Procurement Policy

SOLE SOURCE: If, after conducting a good-faith review of available sources, the using department or office make the determination that there is only one source for the required goods, services, or construction, then it is to submit a completed sole source approval form to Purchasing. If approved by the Purchasing Office, a sole-source procurement may be made in accordance with Sec. 13-1-126.

New Mexico State Statutes 1978 - Annotated Chapter 13 Public Purchases and Property

Section 13-1-126: A contract may be awarded without competitive bids or competitive sealed proposals regardless of the estimated cost when the state purchasing agent or a central purchasing office make a determination, after conducting a good-faith review of available sources and consulting the using agency, that there is only one source for the required service, construction or item of tangible personal property. The state purchasing agent or a central purchasing office shall conduct negotiations, as appropriate, as to price, delivery and quantity in order to obtain the price most advantageous to the state agency or a local public body. A contract for the purchase of research consultant services by institutions of higher learning constitutes a sole source procurement.

City of Hobbs Emergency Procurement Policy

If the using department or office makes a determination that there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions, the appropriate officer in the purchasing office is to be contacted for verbal authorization. If so approved, the emergency procurement may be made as directed by said officer, but is to be limited to those items of the duty of the using department or office to document emergency purchase approval and maximize such competition as is practicable in the circumstances, and comply with section 13-1-127.

New Mexico State Statutes 1978 - Annotated Chapter 13 Public Purchases and Property

13-1-127 Emergency Procurements:

- A. The state purchasing agent, a central purchasing office or a designee of either may make or authorize others to make emergency procurements when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions; provided that emergency procurement shall be made with competition as is practicable under the circumstances. A written determination of the basis for the emergency procurement and for the selection of the particular contractor shall be submitted with requisition requesting payment of the related services, etc. Emergency procurements shall not include the purchase or lease purchase of heavy road equipment.
- B. An emergency condition is a situation which creates a threat to public health, welfare or safety such as may arise by reason of floods, epidemics, riots, equipment failures or similar events. The existence of the emergency condition creates an immediate and serious need for services, construction, or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:
 1. the functioning of government;
 2. the preservation or protection of property; or
 3. the health or safety of any person

CITY OF HOBBS
SOLE SOURCE/EMERGENCY

TO: CPO

FROM: August Foss - Police Chief

DATE: 6-4-2024

CHECK ONE: SOLE SOURCE _____ EMERGENCY PURCHASE X

ITEM(S)/SERVICE(S) TO BE PURCHASED: 2 BRYANT 10 GAS PACKAGE UNITS OVER DOG SHELTER HOLDING AREA.

Award To (If new vendor make sure address is on this form): AFTER HOURS HEATING & AIR CONDITIONING
1215 E. SILVER
HOBBS NM 88240
575-605-5450

Phone/Fax No.

Point of Contact

COST: \$ 56,668.

JUSTIFICATION FOR SOLE SOURCE OR EMERGENCY PURCHASE: _____

SEE ATTACHED EMAIL
AIR CONDITIONING FAILURE AT HAAC. TEMPERATURES
ARE ABOUT ~~100~~ 90° DEGREES.

Account No. 010208 43006 Prepared By: T.S

Department Approval: _____

CPO: 

See back of form for further information.

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 3. the health or safety of any person

ESTIMATE

After Hours Heating and Air
Conditioning LLC
1215 E. SILVER DR.
HOBBS, NM 88240

afterhourshvacllc@gmail.com
+1 (575) 605-5450



City of Hobbs- Police station

Bill to
City of Hobbs Finance
200 E Broadway
Hobbs, NM 88240

Ship to
City of Hobbs HAAC
700 N. Grimes
Hobbs NM 88240

Estimate details

Estimate no.: 008210
Estimate date: 06/04/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.	06/04/2024	Price Quote	Price quote to install (2) New Bryant 10 Ton Gas Package units over Dog Shelter holding area. Coils to be coated due to ammonia eating away at coils. Price also includes install of a new Bryant 5 Ton Gas package unit over quarantine area. Price includes curb adapters, crane, material, labor, and equipment.	1	\$56,668.00	\$56,668.00
Total						\$56,668.00

After Hours Heating and Air

City of Hobbs Police Station
300 N. Turner/301 N. Dalmont
575-397-9265
sblevins@hobbsnm.org

Dear Recipient,

In regards to the unit needing replaced mezzanine area it does service a total of 12 rooms with each having a supply in them. This 5 ton unit will service this area and do it well. The unit will run less due to being able to push more air flow, If for some reason we need to add an opening to a room or hallway this will be done at no charge. In commercial properties you want to upsize a bit due to heavy foot traffic at times and not being able to compensate for the conditions. The unit will not short cycle. With a thermostat properly placed and controlled unit will satisfy this area with no issues.

Tanner Ingley
Manager/Foreman

Toby Spears

From: Shane Blevins
Sent: Tuesday, June 4, 2024 8:09 AM
To: Toby Spears
Cc: August Fons
Subject: Emergency Repairs

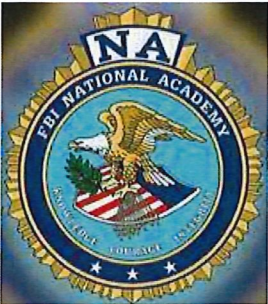
Toby,

Chief spoke with Manny and he approved an emergency repair/purchase for HAAC. We have an AC issue and dogs are in a bind. The temps are reaching over 90 during the day.

We are awaiting a quote.

Thanks,

Deputy Chief Shane Blevins
Hobbs Police Department
Work: 575-397-9256
Cell: 575-964-4444
Fax: 575-397-3867
FBINA #274



Toby Spears

From: Brandy Hukins
Sent: Tuesday, June 4, 2024 9:01 AM
To: Shane Blevins
Cc: Toby Spears; August Fons
Subject: Emergency Repairs- Emergency Form for COH Website
Attachments: 20240604084218864.pdf

Shane,

Can you please fill out this emergency form. I need to have it filled out so that we can post it on COH website as a notice of emergency purchases. Please email back to me along with the quote .

Kind Regards,



From: Toby Spears <tspears@hobbsnm.org>
Sent: Tuesday, June 4, 2024 8:38 AM
To: Brandy Hukins <BHukins@hobbsnm.org>
Subject: FW: Emergency Repairs

fyi

Toby Spears, CPA, CFE
Finance Director
City of Hobbs
575-397-9235
tspears@hobbsnm.org



From: Shane Blevins
Sent: Tuesday, June 4, 2024 8:09 AM
To: Toby Spears <tspears@hobbsnm.org>

Cc: August Fons <AFons@hobbsnm.org>

Subject: Emergency Repairs

Toby,

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Deputy Chief Shane Blevins

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